

Burrough Green PTA and Friends  
Minutes of the AGM 27<sup>th</sup> September 2017

Present:

Karina Joyce (Chair)  
Angela Harris  
Michelle Morley  
Sheena Brusell (Treasurer)  
Mandy Corbett  
Susanne Hinde (Secretary)  
Clare Metcalfe  
Paul Anson  
Michelle Wishart (Trustee)  
Eschtike Schulenburg  
Francesca Law  
Ashley Norton  
Emma Thompson  
Adil Khan  
Ruth MacDonald

1. Apologies from Polly Fenwick, Stacey Read, Claire Addison, Kim Howard, Karen Langlands (may be late), Rachel Drennan, Rebecca Pinckard, Madeline Vosper.
2. Treasurer presented the accounts. Query payment that the abortive coach fee has not been invoiced to the PTA yet. Accounts approved.
3. Minutes of the last meeting had been posted on the school website and were approved.
4. Karina Joyce proposed by Michelle Wishart and Michelle Morley and was re-appointed as Chair, Susanne Hinde proposed by Paul Anson and seconded by Angela Read and was re-appointed as Secretary. We waited for Karen Langlands who was due to attend before appointing a treasurer.
5. Class representatives are the PTA's link between parents and the PTA, each year needs a class rep who can help with putting together hampers etc. The following persons volunteered (or had volunteered) and were appointed;
  - a. Reception – Mandy Corbett
  - b. Year 1 Class 1 – Ruth MacDonald.
  - c. Year 1 Class 2 - Francesca Law
  - d. Year 2 Class 2 – Ashley Norton
  - e. Year 3 – Stacey Read
  - f. Year 4 – Kim Howard
  - g. Year 5- Michelle Wishart
  - h. Year 6 – Michelle Morley
6. Introduction to fundraising group, by Paul Anson (a trustee of Playgroup). Need to fundraise due to funding deficits. School and Playgroup struggle with fundraising although for its size Playgroup has been more successful relatively speaking. Focus on funding rather than the fun aspect of some events run by PTA and Playgroup for the benefit of the children. Many people are affected by the school, including alumni, people whose house values are affected etc. Intention is to reach out to local businesses etc. First meeting on Monday. Trying to find 10 volunteers, one person short at the moment. Intention is to meet once a month, each to take on an initiative, with short updates so no one person is overloaded. Need a list of 10 or so volunteers, some with skills IT etc. £14k is the funding aim. Susanne Hinde is looking into the structure of the group to ensure it fits within the PTA's charitable aims etc.

7. AOB. DJ Stu availability Friday 17<sup>th</sup> November. Ashley Norton suggested film evening, kids to be shown a film after school, ticket to cover a drink and popcorn. Potentially finish at 5.30. Angela will look into this as there are licensing issues.
8. Next meeting Wednesday 11<sup>th</sup> October to discuss further fundraising.