

Minutes of the PTA Meeting, 2 May at 8pm at The Bull.

Present: , Karina Joyce, Sheena Brusell, Michelle Wishart, Susanne Hinde, Stacey Read, Danni Penhaligan, Angela Harris, Claire Metcalfe, Adiel Khan, Matt Crompton, Dan Cole, Tom Duffin, Ashley Norton, Vron Lewis

1. Apologies

Rhiannon Price, Polly Fenwick, Michelle Morley, Alexandra Brignell, Ruth MacDonald, Francesca Law, Hayley Gerrard, Rachel Drennan, Claire Addison, Georgina Shepherd,

2. Minutes

The minutes of the last meeting had been approved and had been sent to the school office.

3. Treasurer's Report

The balance in the current account is £10,886.16

Income since the last report:

Easy Fundraising £36.27 and £44.02, Bag2School £36, disco £149.55, Montaz Restaurant £100,

Expenditure : Class donations £400, ukuleles and art materials £922.67, film licence 69.53.

It was noted that a sum of £486.13 of the "expenditure" has been allocated to be given to Playgroup. This is 30% of the proceeds of Christmas lights, tea towels and some funds which were jointly raised. It was agreed that this money was owed to Playgroup and should be paid out.

Monies for the latest Friday event, May day headdresses £130 and donations to the refreshment stall £95 are yet to be added to the account.

4. Funding and Funding Team

Susanne Hinde then explained the issues that the PTA faces in connection with the Funding Team. The platform which has been set up by Paul Anson for the Funding Team provides for Gift Aid to be collected. We can therefore only collect funds for PTA through this platform. It is too difficult at this stage to provide for a split Gift Aid Declaration which would be needed if we were to request donations for both PTA and Playgroup.

The suggestion has been made by Paul (who has been taking advice from Harrison Clarke Rickerbys) that if we want to make payments to Playgroup then they must be discretionary

and not fixed. Susanne Hinde has also been taking advice from colleagues at Hewitsons on the matter. It appears that PTA's objects are very narrow:

“Developing effective relationships between the staff parents and others associated with the school;
Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.”

There is no provision for discretionary donations in the constitution.

Susanne is to take advice in relation to potentially changing the constitution to allow for discretionary payments. There is a special procedure to follow and Susanne will check whether the consent of the Charity Commission is required. However it is noted that the advice that Paul has received means that not commitment can be made to donate monies to Playgroup. Having said that there is nothing to stop the two charities running joint events and sharing the proceeds where both are involved and benefit (there would be no Gift Aid issues with that). Ultimately Playgroup could set up their own platform if required although it is acknowledged that it is a lot of work to do so.

It was agreed that the use of the funding platform should be suspended for now due to uncertainty as to how any of those monies could be paid to Playgroup but that the PTA should continue to collaborate on joint events.

Dan Cole also suggested that the Playgroup could benefit from improvements to the Building which is rented from the School. This will also be considered.

5. Outside Area (school) and Frances Dow memorial monies

There was some discussion about the need for bark. The amount needed is significant in order to replace it throughout the play area. We considered whether the shredded tyres would be a viable and longer term solution but there are some concerns about the smell and whether this would stain clothes. Members would visit the Dullingham playground to see what it is like there. We are mindful of our neighbours in this. Full rubber matting does not seem like a viable option as the cost of this is significant.

PTA is still holding £5k which was collected at Frances Dow's funeral. It was agreed that this should be spent soon given that time is passing. Various options were considered and Angela will look into an outdoor classroom area and fort (which we understand is being replaced in any event but which could be named after Frances). The intention is to benefit as many pupils as possible rather than just those who take part in organised sports such as running club which Frances set up.

6. Fundraising for special projects

There are various projects proposed by the School including the outside area for Class 1. The Knight & Watson Charity has proposed some funding (up to £4k) but the PTA will need

to match fund. Some monies are expected from Tesco but it is not known how much and some would be paid by the PTA. This is in principle acceptable but it is important that the Tesco money comes to the PTA and not to the School so that it can be used as part of the match funding.

There is also an IT project where £30k is needed over the next three years. Anna Hayesmore is approaching various stakeholders for funding Amey Cespa and others.

The Gage charity was mentioned and is known to be holding the proceeds of the sale of a piece of land. It is believed that the charity was set up and as its objects benefits education in the village. There is a possibility that some of this money could be made available to the School -it is understood that the church has been awarded a substantial sum.

6. Upcoming events

The pool is heated and the plan is to run after school swimming (once a working party has been established to clean the pool area), however there are a number of hurdles to overcome before then reported Angela Harris:

1. Sheena is to check the PTA insurance mentions swimming as an activity.
2. There needs to be a risk assessment (separate from the School's)
3. There need to be 2 Resuscitation trained persons present one of whom is to be the person in charge and that person needs to be DBS checked.
4. There needs to be a folder with a sheet for each session , with the date and the name of the leader and second leader, names of all children and medical conditions, pool operating procedures.
5. Any asthmatic children may not swim without their inhaler.
6. No pool parties can be had unless there is an NPLQ accredited lifeguard present.

The events held on Fridays to entertain the children will be known as "Fun Friday" and these will continue. Sheena has obtained an MPLC Umbrella Licence. A soundtrack licence is possibly also required and Susanne will look into this.

Food hygiene qualifications may also be required.

Other dates for the diary at school:

- New parents meeting at School on 21 June at 6.30. Karina would put some information together about PTA
- Coach trip to the beach 27 June (PTA to fund the coach)
- Sports Day 6 July (ice lollies to be sourced for pupils)
- KS2 production 18/19 July (refreshments to be provided (donations) and 100 square board one for each evening)

7. Grown up get together

It was agreed that we should try and hold an event to get parents together and DJ Stu had in principle agreed to do an 80/90's disco. Susanne to confirm if this is still ok. This to be held at the School, £5 a ticket and bring your own booze. Michelle Morley had discussed getting Chippies to come along – Susanne will get in touch once DJ Stu's availability confirmed. This is to be a joint event with Playgroup. Dani to design a poster.

12. Date for next meeting

13 June 2018 at The Bull, Burrough Green.