



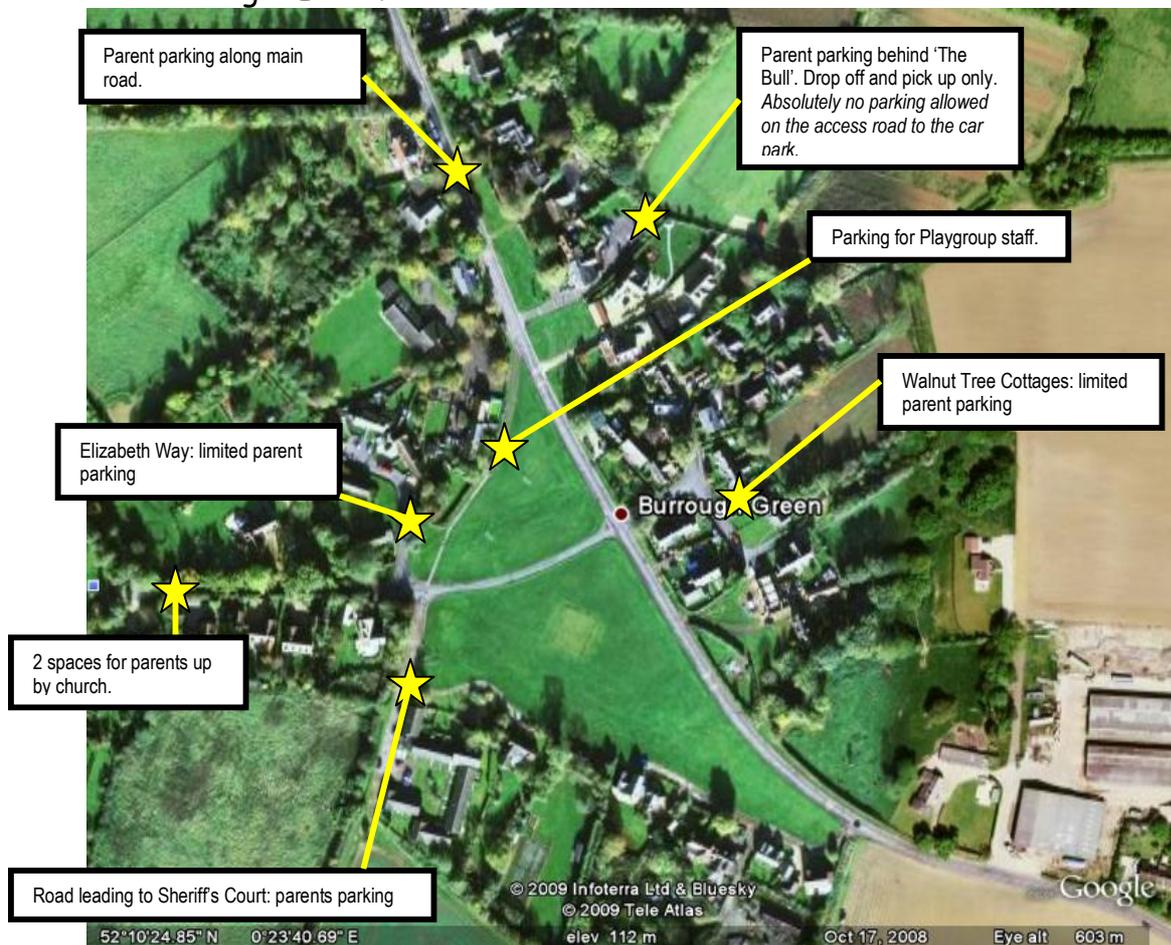
Burrough Green CE Primary

Travel Plan 2014

Aims:

- To ensure the health, safety and welfare of pupils, staff and parents.
- To maximise the number of children using the school bus.
- To minimise the number of pupil journeys by car.
- To reduce congestion on the main road at peak times.
- To contribute to a reduction in the school's carbon footprint.

Thanks to Google Earth.



Map 1

The location of parking and other elements of the travel plan.

(See Map 2 below for further details)



Map 2

Access on to the school site.

Access to the school site

There are two main access points to the school site.

1. The main access is through the access gate around the end of the new building to the playground. Class 1 children may go directly to their class via the playground from 8.40am, using the rear door at the back of Playgroup.
2. Class 1 children may use the front door to Class 1 from 8.40am.

Some important things to note

- **Please use /car sharing, if you possibly can.**
- If you need to speak to your child's class teacher before school, please come in, but otherwise allow your children to come into school by themselves, so we can keep doors and corridors as clear as possible.
- A member of staff will be on duty in the playground from 8.35am. Children will remain the responsibility of parents until this time.
- Keep the area at the front of the school clear of cars as the bus will need unimpeded access.
- At the end of the day please collect KS1 children from the door between Class 2 and the library (i.e. the Class 1 front door). KS2 children should be collected from the circular seating area outside the hall.
- At 9am the access gate and rear Class 1 door (Option1) and front Class 1 door (Option2) will be locked. Any children arriving after this time will have to report to the school office facing the main entrance to the school.

To maximise the number of children using the school bus.

- Please make sure you take advantage of the school bus as much as possible if your child/children has/have a bus pass.
- If you are not entitled to a bus pass, but drive through Willingham Green, Carlton, Brinkley, Westley Waterless, or Burrough End on route to school, consider applying to use the service. Forms are available through the school office. There will be a charge for those using the bus who live outside of the school catchment.

To minimise the number of pupil journeys by car.

- Use the school bus if you have a bus pass.
- Please arrange car sharing with a friend or neighbour. You can share the responsibility of the school run, save yourself time, reduce your fuel costs, and get to know others better in your communities.
- Walk or cycle to school if possible.

To reduce congestion on the main road at peak times.

- Map 1 indicates the spread and availability of parking around the village. **The Parish Council would like to remind everyone that parking is not allowed at any time on the village green.** Please only use the designated locations.
- A member of staff will be on duty at the bus stop until the school bus arrives to escort the younger children safely into school. In wet weather the children will go straight into class as they do now, via the rear double doors leading from the playground.
- Please take advantage of the extra-curricular opportunities on offer, as this will spread the time over which children will need to be collected from school.

To contribute to a reduction in the school's carbon footprint.

- By adopting the measures above we will all contribute to a reduction in carbon emissions.

To ensure the health, safety and welfare of pupils, staff and parents.

- We hope that all of the measures taken above will ensure that children travelling to and from school continue to do so safely.
- Make sure you observe the 20mph speed limit around the school when the lights are flashing.
- Children using the school bus will be met on arrival by a member of the Early Years staff, and delivered to the bus at the end of the day by their teacher.
- Parents are responsible for the safety of their children once they have been handed over at the end of the day.

Governing Body Community Committee June 2014